

Chair W. Rua called the meeting to order at 6:13 p.m. in the Doering School auditorium.

Present: B. Burbank, S. Reed, Mr. Lemanski, A. LeClair, & R. Clickstein

Mrs. Rua turned the meeting over to Mr. Lemanski who explained that one of the areas cited during the recent MASBO *Student Activities Audit* was the district's lack of a student travel policy. Consequently, Policy JJH, *Student Travel*, was taken from MASC's on-line policy manual and placed on the agenda for review and discussion.

During discussion, it was suggested that the Superintendent rather than the School Committee should approve fundraising activities for student late night and overnight travel. In addition, subcommittee members asked that language be included in the policy that allows the Superintendent to give final approval for late night or overnight travel in time-sensitive situations such as competitions. Mr. Lemanski pointed out that sport teams, musical groups, and robotic teams don't always know in advance if they will advance to the next level in competition. Therefore, approval may be needed prior to the next regularly-scheduled meeting of the School Committee. Mr. Lemanski said that new language, relative to time-sensitive events, will be added to the policy prior to bringing it forward to the subcommittee for their final review.

Next, subcommittee members reviewed Policy KHC, *Distribution of Notices and Flyers*. Mr. Clickstein pointed out that having a policy of this nature would help him when determining whether or not to grant approval for flyers from non-profit organizations and/or from local businesses. After a review of the proposed policy from MASC, subcommittee members agreed to table the policy until more specific language could be included. Mr. Clickstein said he would develop that language and bring it forward for the subcommittee to review.

The last policy reviewed was Policy KDB, *Public's Right to Know*. During discussion, subcommittee members agreed that the third paragraph of the present policy should be deleted and replaced with a new paragraph that quotes Massachusetts Public Records Law, G.L. c.66 and c.4§7 (26), and explicitly details the procedure that should be followed when public records are requested. At the conclusion of discussion, it was agreed to bring the revised policy forward for a 1st reading on the November 14, 2017, school committee agenda.

There being no further business, the meeting adjourned at 6:35 p.m.

Respectfully submitted,

Alexis Ferioli, Executive Assistant to the Superintendent & School Committee