

WEEDING POLICY

The continuous review of school, library/media center materials (print, non-printed, computerized) is necessary as a means of maintaining a useful and active collection. As new materials are selected and added, some older materials are withdrawn. The responsibility for determining which materials shall be withdrawn rests with the library/media specialists.

The reasons for withdrawing an item include the following:

- Curricular changes
- Needs and interests of the school
- Multiple copies no longer in demand
- Outdated or inaccurate information
- Worn out, damaged, or physically deteriorated materials no longer useful or appealing