

CC Administrative Organization Plan

The legal authority of the Agawam School Committee is to be transmitted through the Superintendent along specific paths from person to person as shown by organization charts for the school system.

The Superintendent shall have the responsibility to organize and reorganize lines of authority and to revise such charts subject to Committee approval of major changes in organization.

Personnel shall be expected to refer matters requiring administrative action to the administrator to whom they are responsible. That administrator shall refer such matters to the next higher administrative authority when necessary. Additionally, all personnel are expected to keep the person to whom they are immediately responsible informed of their activities by whatever means the person in charge deems appropriate.

Additionally, lines of authority do not restrict in any way the cooperative and sensible working together of all staff members at all levels in order to develop the best possible school programs and services. The established lines of authority represent direction of authority, responsibility, and communications when the staff is working together; the lines represent avenues for a two-way flow of ideas to improve the program and operations of the school system.