

DKC Expense Reimbursement

The same general policy shall apply to all personnel and officials in regard to reimbursement of expenses. This policy shall be as follows:

1. Personnel and officials who incur expenses in carrying out their authorized duties shall be reimbursed by the school system upon submission of a properly filled out and approved voucher and such supporting receipts as required by the administrator responsible for business affairs.
2. Such expenses may be approved and incurred in line with budgetary allocations for the specific type of expense.
3. When official travel by personally-owned vehicle has been authorized, mileage payment shall be made at the rate currently approved by the Committee.

CONTRACT REF.: Agreement with AEA, "Teaching Hours and Teacher Load" Agreement with APAA, 20

CROSS REF.: BHD, School Committee Member Compensation and Expenses GCL/GCLA, Professional Staff Development Opportunities

Visitations and Conferences

Agawam Public Schools