

James Clark School PTO Meeting Minutes

9/23/19

Meeting began at: 6:30

In Attendance: Angela Pellegrino, Shavone Gauthier, Andrea Sibia, Kim Paquette, Tracy Brown, Laura Latullipe, Diane Donah, Shelly Russell, Carla Ryan, Shauna Chateauf, Desere Ramsey, Robyn Wayrywen, Colleen Henry, Alice Gamache, Teresa Frisino, Ashlee Griffin, Ashley Walker, Dina Christopher, Laura Ward, Laurie Rovithis, Ashley Hamre, Dave McDougal

Andrea & Tracy welcomed everyone to the meeting and thanked everyone for coming. The PTO board members were introduced along with their titles:

Andrea Sibia and Tracy Brown- President & Co President

Angela Pellegrino- Vice President

Shavone Gauthier- Treasurer

Kim Paquette- Secretary

Teacher Requests:

- 4th grade would like to go Wildlife Sanctuary on Feb 6 and 7. The trip is free but they are looking for funding for busses. Request voted on and approved. Shavone requested that it is placed on calendar in office. Shelly inquired about snow days.
- In room 10 Mrs. Rumlík and the teacher are doing extra science. Request is for \$100 funding for extra materials needed for this. Shavone requested that form be filled out that are in the office. Request voted on and approved.
- 3rd grade is asking for funding for Scholastic funds to pay for books for outstanding bills. Request voted on and approved- yes.
- Friendship Feast- Mrs Henry and Mrs Feeney are looking for addl monetary help in the amount of \$400 in the form of gift cards to help purchase items for this event. The event has grown significantly in the past several years. Shavone requesting that teachers push the Color Run and Yankee Candle fundraisers to ensure we hit our numbers. Also requested that all purchases from the gift cards have receipts and those receipts are given to the PTO. Request voted on and approved.

Shavone reviewed the budget.

- Year after year our goal is to raise 18,000-20,000. We typically raise more than that. The budget shows what we forecast each year and all areas are the same as the past. Color Run is the only thing that is new.

Fundraising- Tracy-

- Color Run- Tracy explained the Color Run and how all schools are involved and it is a city wide event. Volunteers will throw color packets at runners and walkers. You can go online to register or do it with the paper forms that went home. \$30 for each participant. There will be food concessions and a DJ. Registration is 1-2 and the race starts at 2:30.

Tracy is looking for volunteers to work concession stand and to throw packets.

-Yankee Candle fundraiser being sent home 9/24. Dates are 9/25-10/9

- EB's give back night is 10/14. Go there all day and eat and portion comes back to James Clark.

-McDonalds will be scheduled for 10/13 (Shavone will contact)

-Chipotle and Take 5 will be scheduled during the winter.

-Book Fair- Week of Nov 19. Volunteers are needed.

-Ashley mentioned that there is \$600 in Scholastic Bucks that she does not need to the Book Fair. Shelly will use the money towards the school and teachers.

-Bake Sale- Nov 5 Volunteers are needed. More information to come.

-Taste Books- Will be sending them out. Discussion around when to send them out....it was decided that they will be sent home Nov 18 and due back Dec 6.

Volunteers-

- Birthday board and sign out front- Ashley and Laura currently are doing it. If anyone is interested in helping please let us know.
- Yearbook- Dina does right now. Her last child is a 3rd grader and she is looking for someone to learn this year with her and take over in the future. If anyone is interested, please let us know or let Dina Christopher know.
- Treasurer- Shavone is looking for someone to take over after she leaves in 2 years. If anyone is interested let us know or let Shavone Gauthier know.

Tracy reviewed important dates that are coming up.

Laura asked about selling Agawam merchandise- wondering why we don't sell it. The suggestion would be that maybe next year we could get that together if someone would like to take that on.

PTO Meeting adjourned at 7:00