Change in **AFTERNOON** Carline Pick up

Due to the increased traffic on South Street and Oxford Street in the afternoon, it is necessary to change our Carline procedure for the **AFTERNOON STUDENT PICK UP only**.

**Morning drop off will remain the same.**

- Beginning **Monday, November 27, 2017**, students will no longer be picked up in the semi-circle in the front of the school.

- Students will be picked up in the back of the school in the rear parking lot.

- A map has been copied on the back of this memo to show the new route.
  - After entering the parking lot, follow directional arrows and proceed past the main entrance all the way behind the school to the back.
  - Stay to the right.
  - The children will be at the back door where an adult will direct them to your car.
  - Once you have your child you will be directed to circle around and go out the parking lot following the directional lines to exit.

- It will be a **one way** in and **one way** out.

- For **SAFETY** reasons:
  - Please proceed **slowly** through the parking lot.
  - If at all possible, please refrain from any cell phone usage while going through the parking lot.
NEW!! Car Line – Afternoon Student Pick-up Only

- Morning Drop-off will still be the same
- Afternoon Pick-up: Parents will pick up their children at the back of the school in the rear parking lot.
- Please follow the GREEN directional arrows when entering parking area for afternoon STUDENT PICK-UP

James Clark School
Carline Map

- Students exit from rear door
- Car Line - Morning Student Drop-off Only
- Buses Only – Drop off & Pick up
- SLOW LANE
- FIRE LANE
- School Driveway
- Students exit from rear door
- Car Line - Morning Student Drop-off Only
- Buses Only – Drop off & Pick up
- SLOW LANE
- FIRE LANE
- School Driveway